

INSTRUCTIONS FOR CLAIM

TO: JAY CHAUHAN
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PLEASE COMPLETE FOLLOWING INSTRUCTIONS TO COMMENCE ACTION IN THE SMALL CLAIMS COURT.

1. **CLIENT'S NAME AND ADDRESS:**

Name:
Address:

Tel. No:
Email:

2. **NAME OF DEFENDANT (S)**

Write names and addresses of parties you wish to sue.

(i) Name:
Address:

(ii) Name:
Address:

3. **DESCRIBE BRIEFLY REASON FOR ACTION**

4. **FEES**

I understand that claim is prepared in my name and the fees charged are only for the claim being prepared and if representation is required in the small claims court there will be additional cost. I agree to pay the fees upon completion of the claim.

CLIENT'S SIGNATURE