

MEMORANDUM OF INSTRUCTIONS FOR EMPLOYMENT AGREEMENT

TO: Jay Chauhan
Barrister and Solicitor
330 Highway 7 East, Suite 309
Richmond Hill, Ontario
L4B 3P8
Tel.: (905) 771-1235
Fax: (905) 771-1237
Email: jaylawyer@hotmail.com

Please complete the following information to us:

1. Name of the Employer and address:

2. Name of the Employee and address:

3. Brief description of the duties of the employee:

4. Date of commencement of the Employment Agreement:

5. Date of termination or notice of termination arrangements:

6. Amount of the employee's salary per annum:

7. Vacation period of employee each year:

8. Will the employee have a car paid by the Employer?

9. Other benefits:

10. Do you wish to have a non-competition agreement after termination of employment?

11. Do you wish to have a non-disclosure clause during employment?

Client's signature