

ADMINISTRATION OF ESTATES

TO: CHAUHAN & ASSOCIATES
Barristers and Solicitors
330 Hwy. No. 7 East, Suite 309
Richmond Hill, Ontario
L4B 3P8
Telephone: (905) 771-1235
Faxcsimile: (905) 771-1237
Email: jaylawyer@hotmail.com

When a Testator has died we need the following information to obtain the Probate and make distribution of the estate to the beneficiaries:

1. Name of Deceased: _____

2. Last address of Deceased:

3. Last occupation of Deceased:

4. Date of death:

5. Social Insurance Number of Deceased:

6. Did the Deceased have a will?

7. Was the Deceased married?

8. Name of spouse:

9. Witness to the will and their addresses:
Name and address of first witness

Name and address of the second witness

10. Name and address of Executor:

11. Name and address of Funeral Home:

12. Name and addresses of doctor who will provide death certificate:

13. Names and address of beneficiaries:

Name	Address	Relationship do deceased
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14. Name and address of banks where accounts, deposit box or other assets were kept.

Name of bank	Address	Amount	Account No.
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15. Address and legal description of any real property owned:

16. Value of Estate:

Real Estate \$ _____

Shares and Stock \$ _____

Other assets \$ _____

Total Value of Estate \$ _____

17. Particulars of other assets:

Type of asset	Address where located	Approximate value
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18. Retainer

I agree to pay a retainer to cover the cost of the court fees to obtain the probate.
I understand that the fees will be based on time required to carry out the estate work.

Signature of Executor

Address
